



**THE PEST CONTROL PRODUCTS ACT
(CAP 346)**

Date

FINAL MARKS AWARDED.....

ASSESSMENT OF INSTITUTIONS INVOLVED/ TO BE INVOLVED IN CARRYING OUT EFFICACY TRIALS ON PESTICIDES

SCORE SHEET & CRITERIA

1. OBJECTIVES OF THE VISIT

- a) To assess the capacity of private/public institutions to carry out efficacy trials on pesticides for registration purposes.
- b) To assess the safety of workers involved in efficacy trials and the concerns to the environment.
- c) Make recommendations to PCPB based on the findings.

2. METHOD OF WORK

Actual visit to the institutions and private researchers, inspecting the facilities and interviewing staff involved in efficacy trials.

Name and Address of institution/researcher.....

Contact person, Tel No.....

Email.....

3. SPECIFIC REQUIREMENTS

During the visit the following items shall be evaluated. Marks shall be awarded according to the criteria, where the Maximum possible mark is indicated.

	Item	Guidelines	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Maximum Possible Marks	Harmonized marks
	GENERAL								
1	Physical facilities								
	Office space	Should have computer, telephone, internet services						1	
	Location/accessibility	Should be easy to locate						1	
	Availability of Transport	Evidence of transport for easy access to trial sites						1	
	Equipment maintenance	Maintenance schedule should be shown (is it reasonable)						1	
	Cost of doing trials	Approximate costs for various categories should be given						1	
	Procedures of keeping records and for how long (archiving)	Records must be shown						1	
	Awareness/utilization of PCPB trial protocol	Evidence should be provided for inspection						10	
	Remarks							16	
2	IMPORTANT								
	Facilities: particularly chemical store, equipment store, other relevant on and off-site facilities)	Should be shown						5	
	Disposal consideration after testing							5	
	Workers' safety	Personal protective Equipment must be shown						5	
	Mode of assessment (type, time and frequency of assessment Phytotoxicity).							5	
	Proposed System of reporting – 1. Three individual reports for each seasons? 2. Subjected to internal Peer review committee? 3. Submission by head of department?	Evidence of structured reporting system must be provided for inspection						5	
	Remarks							25	

	Item	Guidelines	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Maximum Possible Marks	Harmonized marks
3	CRITICAL								
	Availability of land/green houses	If leased documentary proof required						10	
	Availability of crops/animals for trials	Evidence should be shown or lease, agreement, as applicable						10	
	Staff management – (structure and responsibilities)	Responsible officer must be clearly identified						10	
	Remarks							30	
4	VERY CRITICAL								
	Human Resources: 1. Qualifications 2. Experience in carrying out efficacy trials	1. Lead researcher must have minimum of a relevant M.Sc degree. 2. Lead researcher must have practical experience on relevant crop/animal						15 5	
	Remarks							20	

5	ADDED ADVANTAGE								
	Any specific internationally recognized testing guidelines to be followed.							1	
	Copies of study plans (Trial Protocols for specific trials)	Must be provided for inspection						1	
	Testing organization accredited for any other work?							1	
	Standard operating procedures	SOP's should be provided for inspection						1	
	Any other comment							5	
	Remarks							9	
	TOTAL MARKS							100	

Pass mark = 70% but no.4 is mandatory

Name of Assessor:-Signature.....Date.....

Final Recommendation: Recommended for.....

General remarks:.....

Not Recommended